

Privacy policy

Protecting personal privacy and the confidentiality of information – over the internet, on the telephone, or through the office – has always been fundamental to the way the chamber does business. This policy and related procedures are consistent with the *Canadian Standards Association Model Code for the Protection of Personal Information (CSA Model Code)* and applicable privacy legislation.

Policy

The chamber is accountable for all personal information under its control. The chamber will not use personal information for any other purpose than identified at or before the time of collection.

Privacy officer

The chamber's privacy officer is the executive director who is designated as responsible for the chamber's privacy policy. The privacy officer can be reached at

Email garry@deltachamber.ca
Phone 604.946.4232
Fax 604.946.5285
Address 6201 60th Avenue
Delta, BC, V4K 4E2

Any questions about the chamber's handling of personal information can be directed to the privacy officer.

Purpose of personal information

The purpose for which the chamber collects personal information is identified at or before the time the information is collected. The chamber of commerce collects personal information for the purposes of

- Administering the chamber's membership and providing member services
- Registering for chamber events
- Processing and administering the above or other purposes as necessary, and/or
- Facilitating the commercial interests of its members including marketing and cross selling.

Consent

The chamber of commerce serving Delta seeks consent for all personal information that is collected for the above purposes. Therefore,

- a. If the information is given voluntarily, then the person has by his or her action is presumed to have given consent.
- b. As required by the *CSA Model Code*, the chamber will not use personal information for any purpose other than intended.
- c. The chamber will contact individuals for consent if information is required for another purpose.

Keeping information safe

As the chamber respects the privacy of its members, partners, website visitors, and internet users, it will vigorously protect that privacy insofar as is feasible. Personal information stored in electronic and physical files will be kept secure using the best means available to the chamber – locked file cabinets, software protection, and restricted access.



However, internet data transmission cannot be assumed to be 100% secure and as such the chamber cannot guarantee the security of any electronic transmission despite best efforts.

Accuracy

The chamber makes every effort to keep personal information as accurate, complete, current and relevant as necessary for the identified purposes. The chamber does not routinely update personal information.

Access

The chamber makes readily available to individuals the privacy policy and related procedures for managing personal information. Any questions about the handling of personal information by the chamber may be raised with the chamber's privacy officer who will respond in a timely and appropriate manner.



Delta
Chamber of
Commerce

VOICE OF BUSINESS